

HUMAN RESOURCES

615 City Park Avenue
New Orleans, LA 70119-4399
(504) 762-3003
www.dcc.edu

TO: Faculty and Staff

FROM: Carla Major
Chief Human Resources Officer
Appointing Authority

DATE: May 01, 2026

RE: Delgado Policy Acknowledgement Form –
Annual Policy Distribution 2026

My signature below acknowledges receipt and review of the following (*click on the link to review each policy*):

[Policy 6.003 Leave For Unclassified Employees](#)
[Policy 6.018 Outside Employment of LCTCS Employees](#)

Please see attached forms and complete the one that corresponds to your employment status. All FT employees must complete these forms. (PT employees do not). Note: Outside employment means outside of Delgado even if within the LCTCS system.

[LCTCS Policy 6.025 Code of Conduct and Conflict of Interest](#)
[LCTCS Policy 6.030 Drug Free Workplace](#)
[LCTCS Policy 6.042 Social Media Use](#)
[Delgado Information Technology Security Policy](#)
[LCTCS Policy 6.023 Americans with Disabilities](#)
[Delgado Policy Bloodborne Pathogens: Exposure Control Plan](#)

You may view the Delgado Employee Handbook here: [Delgado Employee Handbook](#) You may view all Delgado Community College Policies here: [Delgado Policies](#) You may view all LCTCS System-Wide Policies here: [LCTCS Policies](#).

Signature

Date

Printed Name

Department